



# **BOSTON BOROUGH COUNCIL**

## **FORWARD PLAN**

### **1 JULY TO 30 JUNE 2025**

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, [www.boston.gov.uk](http://www.boston.gov.uk)

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website [www.boston.gov.uk](http://www.boston.gov.uk)

#### **Cabinet Members:**

Cllr Anne Dorrian (Leader)  
Cllr Dale Broughton (Deputy Leader)

Cllr John Baxter  
Cllr Sandeep Ghosh

Cllr Callum Butler  
Cllr Sarah Sharpe

Cllr Emma Cresswell

Report Title and Summary of Content	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
<b>BBC Pool Cars Renewal</b> BBC Own and operate a total of 5 Toyota Aygo pool cars for use by staff. These vehicles which were purchased in 2011 are now well beyond serviceable age and require disposal/replacement.  This report therefore seeks to secure capital funds to enable the pool cars to be replaced with 3 full electric EV Nissan Leaf hatchbacks plus 1 Nissan Townstar small van.	Non Key	24 Jul 2024		Open	Corey Gooch, Business Intelligence and Change Manager Corey.Gooch@sholland.gov.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)
<b>23/24 Outturn Report &amp; 23/23 Abbreviated Outturn including Audit Update</b> This report details the 2023/24 outturn position and the summary outturn position for 2022/23 and provides an update on the overall financial reporting and audit position.	Non Key	24 Jul 2024		Open	Samantha Knowles, Chief Finance Officer (PSPS) Samantha.knowles@pmps.co.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)
<b>LGA Peer Challenge - report and action plan</b> To receive the Peer Challenge report and approve the associated action plan	Key	24 Jul 2024		Open	James Gilbert, Assistant Director – Organisation and Corporate Services james.gilbert@e-lindsey.gov.uk	Leader (Councillor Anne Dorrian)
<b>Quarter 4 report - Performance and Risk</b>	Non Key	24 Jul 2024		Open	Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@boston.gov.uk	Leader (Councillor Anne Dorrian)

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
<b>To relocate Boston Borough Council's ICT server room to South Holland District Council</b> To consider relocating Boston Borough Council's ICT server room to South Holland District Council.	Non Key	24 Jul 2024		Open	Jackie Wright, Head of ICT & Digital, PSPS jackie.wright@pspsl.co.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)
<b>Environment Policy</b> To seek member approval for a new Environment Policy for the South and East Lincolnshire Councils Partnership to underpin the Sub-Regional Strategy.	Non Key	24 Jul 2024		Open	Sarah Baker, Climate Change and Environment Manager sarah.baker@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
<b>Working in Partnership with the Voluntary and Community Sector</b> To seek approval to deliver more sustainable and enhanced local services through the Voluntary and Community Sector that are operating within South and East Lincolnshire.	Non Key	25 Sep 2024		Open	Emily Spicer, Assistant Director - Wellbeing and Community Leadership emily.spicer@sholland.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
<b>Alignment of Case Management System across the South &amp; East Lincolnshire Councils Partnership</b> To implement a common Case Management System across the Partnership to realise efficiency savings through the alignment of teams and technology.	Non Key	25 Sep 2024		Open	James Gilbert, Assistant Director – Organisation and Corporate Services <a href="mailto:james.gilbert@e-lindsey.gov.uk">james.gilbert@e-lindsey.gov.uk</a>	Portfolio Holder – Finance (Councillor Sandeep Ghosh)

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
<b>Quarter 1 report – Performance and Risk</b>	Non Key	25 Sep 2024		Open	Suzanne Rolfe, Insights & Transformation Manager <a href="mailto:uzanne.rolfe@boston.gov.uk">uzanne.rolfe@boston.gov.uk</a>	Leader (Councillor Anne Dorrian)
<b>To consider statutory restrictions to control the indiscriminate feeding of wild birds in designated areas of Boston Town Centre</b> The report will consider the feedback from public consultation and subject to public support, propose options, including statutory restrictions, to better manage and control the control the indiscriminate feeding of wild birds in designated areas of Boston Town Centre	Non Key	25 Sep 2024		Open	Christian Allen, Assistant Director – Regulatory Tel: 01205 314350 <a href="mailto:christian.allen@boston.gov.uk">christian.allen@boston.gov.uk</a>	Leader (Councillor Anne Dorrian)
<b>Quarter 2 report – Performance and Risk</b>	Non Key	12 Dec 2024		Open	Suzanne Rolfe, Insights & Transformation Manager <a href="mailto:uzanne.rolfe@boston.gov.uk">uzanne.rolfe@boston.gov.uk</a>	Leader (Councillor Anne Dorrian)
<b>South and East Lincolnshire Councils Partnership Artificial Intelligence Policy</b> To approve the implementation of the South and East Lincolnshire Councils partnership artificial intelligence policy	Non Key	12 Dec 2024		Open	Corey Gooch, Business Intelligence and Change Manager Corey.Gooch@sholland.gov.uk	Portfolio Holder - Finance (Councillor Sandeep Ghosh)

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
<b>Customer Feedback Policy</b>	Non Key	12 Dec 2024		Open	Rebecca James, Scrutiny & Policy Officer rebecca.james@e-lindsey.gov.uk	Leader (Councillor Anne Dorrian)
<b>Quarter 3 report - Performance and Risk</b>	Non Key	19 Feb 2025		Open	Suzanne Rolfe, Insights & Transformation Manager suzanne.rolfe@boston.gov.uk	Leader (Councillor Anne Dorrian)
<b>Boston Levelling Up Partnership</b>	Non Key	To be confirmed		Open	Lydia Rusling, Assistant Director - Economic Growth lydia.rusling@e-lindsey.gov.uk	Leader (Councillor Anne Dorrian)
<b>Waste Collection Rounds Review</b>	Key	To be confirmed		Open	Victoria Burgess, Assistant Director - Neighbourhoods Tel: 01507 613214 victoria.burgess@e-lindsey.gov.uk	Portfolio Holder - Environmental (Councillor Callum Butler)
<b>To make multiple decision to purchase homes in the district</b>	Key	To be confirmed		Open	Matthew Hogan, Assistant Director – Strategic Growth and Development Matthew.Hogan@sholland.gov.uk	Portfolio Holder - Housing (Councillor John Baxter)